

# Managing the Feeding Frenzy

**SS1101-1, SS1101-2**

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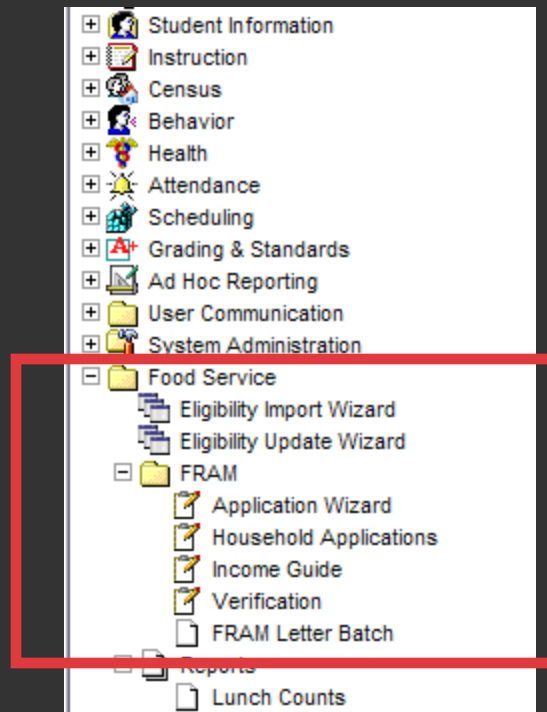
# Agenda

- Definition
- Benefits
- Process workflow
- Application Wizard
- Household Applications
- Income Guide
- Verification
- FRAM Letter Batch



# FRAM – Definition

- Free Reduced Application Management
- Effective with 2009.1
  - No longer requires Food Service Point of Sale
  - Available to all customers

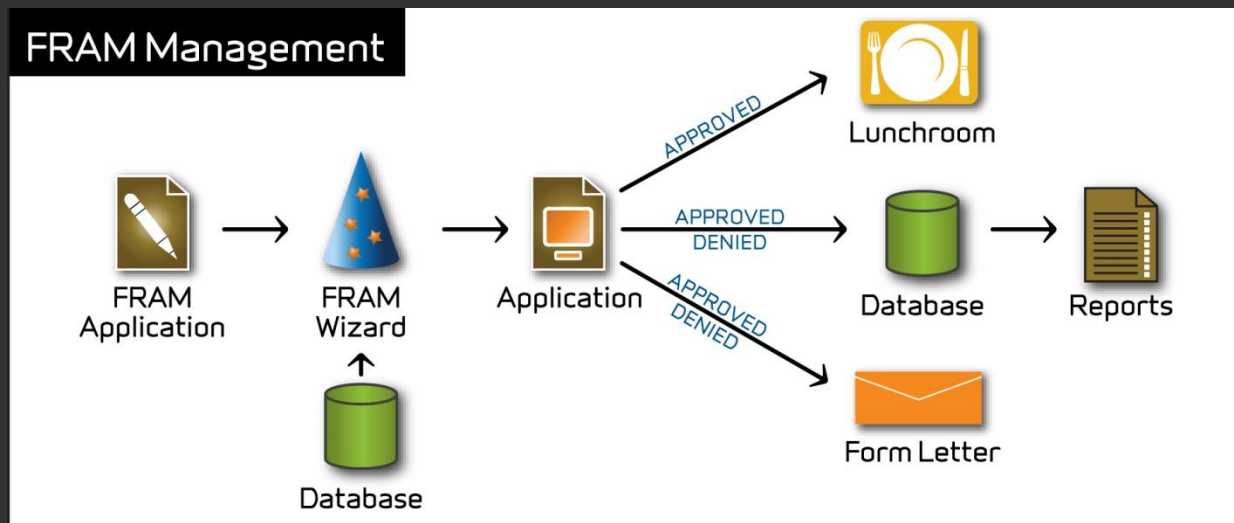


# FRAM – Benefits

- Use your time on more important things!
  - Use Census data
    - Reduce time spent entering data
  - Infinite Campus maintains federal income guidelines
  - Batch process letters
  - Speed up review process
  - Automate verification sampling
- Improve data submissions
  - Data accuracy
  - Speedy status determination



# Process Workflow



# Application Wizard

- Select mode and search for signer

**Application Wizard**

**Free Reduced Application Manager**  
Select the application mode and application year. Then search and select the applicant for this application. Click Next to continue application.

1. Mode: ☒ Non-Foster ☐ Foster

2. Year: 08-09

3. A. Search for person signing application

Last Name: smith

First Name: jane

Gender:

SSN: - -

Search

B. Select Person

Search Results: 1

Smith, Jane () (4321 109th Ave, Blaine) ()

4. Application Signer: Name Signature

Smith, Jane

☒

Next >

# Application Wizard

- Confirm students

**Application Wizard cont.**

**Non-Foster Application**  
Review Children in School. If a child is not displayed search for the child to add to the household. Enter the Food Stamp, FDPIR or TANF case number if given. If child is homeless, migrant or runaway check the appropriate box. Click Back to edit or Next to continue.

5.	Action	Name	DOB	Grade	Elig/Type/Yr	Food Stamp/ FDPIR/TANF #	Homeless	Migrant	Runaway
<input type="checkbox"/>		Smith, Alex	06/11/1991	11		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>		Smith, Ashlee	07/10/1987	12		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>		Smith, Jenny	02/15/1990	11		<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6. Children:**

**A. Search for Children**  
Last Name   
First Name   
Grade   
SSN/PIN   
Student #

**b. Select a child to add to edit list**

# Application Wizard

- Enter income data

**Application Wizard cont.**

**Non-Foster Application**  
Search for household member to add to list or use Quick Add if search is null. Enter Total Household Gross Income. Click Back to edit or Next to continue.

7.

Action	Name	DOB	No Income	Temp Income	Work Earnings	Welfare Child Support, Alimony	Pensions, Retirement, Social Security	All Other Income
<input type="checkbox"/>	Smith, Jane		<input type="checkbox"/>	<input type="checkbox"/>	700 Bi-Weekly			200 Monthly
Signer SSN <input checked="" type="checkbox"/> NO SSN								
<input type="checkbox"/>	Smith, Alex	06/11/1991	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	Smith, Ashlee	07/10/1987	<input checked="" type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	Smith, Joe		<input type="checkbox"/>	<input type="checkbox"/>	500 Monthly			
<input type="checkbox"/>	Smith, Jenny	02/15/1990	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

Remove Selected Select All Deselect All

First Name Last Name Quick Add

8. Household Members:

A. Search for Member

Last Name First Name SSN/PIN Search

B. Select a Household Member to add to list

< Back Next >



# Application Wizard

- Confirm eligibility

Application Wizard cont.

Free and Reduced Household Enrollment

Enter required fields. Click Next to process application.

9. Student(s) In Household

Name	DOB	School	Grade	Food Stamp/ FDIR/TANF #	Homeless	Runaway	Migrant
Smith, Alex	06/11/1991	Willmar Senior High	11				
Smith, Ashlee	07/10/1987	Willmar Senior High	12				
Smith, Jenny	02/15/1990	Willmar Senior High	11				

10. Household Income

Member	DOB	Work Earnings	Welfare, Child Support, Alimony	Pension, Retirement, Social Security	All Other Income	Total Income
Smith, Jane		700.00 (3)			200.00 (1)	20,600.00 (0)
Smith, Alex	06/11/1991					NO INCOME
Smith, Ashlee	07/10/1987					NO INCOME
Smith, Joe		500.00 (1)				500.00 (1)
Smith, Jenny	02/15/1990					NO INCOME

11. Application Result

Total Household Size
5

Total Household Income
\$26,600.00 (0)

Eligible Eligibility
Free

Application Status
Complete: income approval

12. Confirmation

Application Name
Smith, Jane

Reference Number
279

Override Status

▼

Override Reason

\*Effective Date
09/21/2008

\*Expiration Date
10/12/2009

\*Application Date
09/21/2008

\*Name of Determining Official
Carl Olson

< Back

Next >

# Application Wizard

- Generate letter

**Application Wizard cont.**

**Free and Reduced Household Enrollment**

Enter new household application information. Clicking next to continue to next step.

Application Complete

## NOTIFICATION of APPROVAL or DENIAL For FREE or REDUCED-PRICE SCHOOL MEALS

Dear Parent or Guardian: Jane Smith

Date: 09/21/2008

Your application for free or reduced-price meals for your child or children:

Alex Smith  
Ashlee Smith  
Jenny Smith

☒ Approved and effective 09/21/2008 until 10/12/2009

☒ Free Breakfast

☒ Free Lunch

☐ Reduced Price Breakfast

☐ Reduced Price Lunch

# Household Application

- Application look up and amend income levels

**Household Applications**

Amend
 Delete
 Print

School Year	Household Application	Ref #	Application Status	Effective Date	Process Date	Determining Official
08-09	Smith, Jane	279	Complete: income approval	09/21/2008	09/21/2008	Carl Olson

**Student(s) In Household**

Name	DOB	School	Grade	Food Stamp/ FDPIR/TANF #	Homeless	Runaway	Migrant
Smith, Alex	06/11/1991	Willmar Senior High	11				
Smith, Ashlee	07/10/1987	Willmar Senior High	12				
Smith, Jenny	02/15/1990	Willmar Senior High	11				

**Income In Household**

Name	DOB	Work Earnings	Welfare, Child Support, Alimony	Pension Retirement, Social Security	All Other Income	Total Income
Smith, Jane		700.00 (3)			200.00 (1)	20,600.00 (0)
Smith, Joe		500.00 (1)				500.00 (1)
Smith, Alex	06/11/1991					NO INCOME
Smith, Ashlee	07/10/1987					NO INCOME

**Application Status**

Reference Number	Application Date	Approved Eligibility	Application Status
279	09/21/2008	Free	Complete: income approval
Application Name	Effective Date	Override Status	Override Reason
Smith, Jane	09/21/2008		
Household Income	Expiration Date	Household Size	Determining Official
26,600.00 (0)	10/12/2009	5	Carl Olson

# Income Guide

- Setting income levels

The screenshot shows a software interface for the 'Income Guide'. At the top, there are dropdown menus for 'Year' (set to 08-09) and 'School' (set to All Schools). Below these are tabs for 'Index', 'Search', and 'Help'. The 'Index' tab is active, showing a tree view of various categories including Student Information, Instruction, Census, Behavior, Health, Attendance, Scheduling, Grading & Standards, Ad Hoc Reporting, User Communication, System Administration, Food Service, Eligibility Import Wizard, Eligibility Update Wizard, FRAM, FRAM Preferences, Application Wizard, Household Application, Income Guide (highlighted), Verification, and FRAM Letter Batch.

The main content area is titled 'Income Guide' and contains a 'Household Income Guide' section. It has a 'Meal Status' dropdown set to 'Free' and a 'School Year' dropdown set to '08-09'. Below this is a table with the following data:

Size	Yearly \$	Monthly \$	Bi-Monthly \$	Bi-Weekly \$	Weekly \$
1	\$13520.00	\$1127.00	\$564.00	\$520.00	\$260.00
2	\$18200.00	\$1517.00	\$759.00	\$700.00	\$350.00
3	\$22880.00	\$1907.00	\$954.00	\$880.00	\$440.00
4	\$27560.00	\$2297.00	\$1149.00	\$1060.00	\$530.00
5	\$32240.00	\$2687.00	\$1344.00	\$1240.00	\$620.00
6	\$36920.00	\$3077.00	\$1539.00	\$1420.00	\$710.00
7	\$41600.00	\$3467.00	\$1734.00	\$1600.00	\$800.00
8	\$46280.00	\$3857.00	\$1929.00	\$1780.00	\$890.00

# Verification\*

- Determining sample

The screenshot shows a software window titled "Verification" with a yellow header bar. Below the header, there are "Save" and "New" buttons. The main area is divided into two sections. The top section, titled "Free Reduced Verification/Free Reduced Verification Status List", contains a table with two columns: "Year" and "Generated Date". The bottom section, titled "Free Reduced Verification Detail - once the sample has been generated this data is read only", contains a "Verification Type" section with three radio button options: "Three Percent Option (3% Focused Sampling)" (selected), "Three Percent Option (3% Random Sampling)", and "One Percent Plus Option (1% Focused Plus Sampling)". Below these options, there are two date fields: "\*Year" with a dropdown menu showing "08-09", and "\*Application Approved Date" with a text box showing "10/01/2008" and a calendar icon.

Year	Generated Date
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**Free Reduced Verification Detail - once the sample has been generated this data is read only**

**Verification Type**

☒ Three Percent Option (3% Focused Sampling)

☐ Three Percent Option (3% Random Sampling)

☐ One Percent Plus Option (1% Focused Plus Sampling)

\*Year: 08-09

\*Application Approved Date: 10/01/2008

\*Updated in 9.1.0839 slated for GA Sept., 29, 2008

# FRAM Letter Batch

**FRAM Batch Letter Report**

This report will batch print FRAM approval and denial letter. Page breaks are inserted automatically for each application suitable for mailing.


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School Year  ▼

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Approval Date ☒ Daily ☐ Period ☐ Month

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Date  

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# Future Enhancements

- FRAM report editor
  - Report on applications and imported eligibility
  - Currently can only be done through Ad Hoc or SQL
- Student eligibility on the account moved to FRAM
  - End users can manage eligibilities on their accounts
  - Currently cannot be done unless full POS solution is in place



# Questions & Answers

Ask, we're ready!





# Learn More!

Additional training is available from Campus U

- Professional, certified trainers
- Just-in-time offerings
- Online
- In person
  - In your district
  - At Infinite Campus

